

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## Minutes of the Neighbourhood Plan Working Group meeting held remotely via Teams on Wednesday 19<sup>th</sup> July 2022

<b>Councillors present:</b>	<b>Gibbons (PG), Truelove (MT), Williams (SW)</b>
<b>Non-member Councillors in attendance:</b>	<b>None</b>
<b>In attendance:</b>	<b>Eve Haskins (Town Clerk), Lee Searles (LS, Consultant)</b>
<b>Non Councillor members present:</b>	<b>Andrew Quarries (AQ)</b>
<b>Members of the public:</b>	<b>None</b>

**Start: 6.47pm**  
**Finish: 8.50pm**

### **2223/11 Apologies for Absence**

**Resolved** to receive apologies, and to approve the reasons for absence, from Councillor Dawson, John Dekker and Martyn Weaver, and to acknowledge the resignation from the Working Group from Mick Taylor.

### **2223/12 Disclosures of interest**

None received.

No written requests for dispensation received.

### **2223/13 Minutes**

**Resolved** to confirm as a correct record the minutes of the meeting held on 29<sup>th</sup> June 2022.

### **2223/14 Public Participation**

None.

### **2223/15 Review and Feedback on Revised Plan**

SW reported that a further meeting has been held with Iain Cunningham of Bradford Council (BMDC) following the initial feedback, and that their input is included on the Teams site. LS highlighted the following regarding BMDC's feedback and recommendations:

- 20 pages of comments/recommendations, many of which LS has already undertaken, including simplifying the contents page and organized the chapter headings.
- Substantive points - BMDC want links/references to strategic policy within the Plan: LS to do this; and a larger task of including a policies map. SW noted that Ilkley Town Council's Plan includes a policy map which can be viewed online and suggested that Aldred Design should be able to create a layered map including all policies.
- BMDC queried the number of appendices and argued more context was needed in the Plan: LS has addressed this.
- Need to contact AECOM regarding the changes that have happened since after their work was originally undertaken, e.g. on the Design Code, which also needs amending for consistency, and the Masterplan, where the water works site words need to be addressed regarding the town centre boundary issues (this is different to the one BMDC use from 2005). Need to

justify/rationalise the inclusion of this 'redesigned' boundary or ask AECOM to change this – agreed that SW to contact AECOM and BMDC for further advice.

- Character areas chapter has been updated by LS.
- Community facilities: still need to verify these; regarding the desire to protect facilities in policies and listed – LS has done this, however it still needs confirming (to send to the Working Group members as a separate document).
- Actions set out by village: LS to look at this.
- Agreed to remove the water works area/gateway to Gilstead part from the Plan.
- LS to change the reference to Sty Lane in the Plan due to the potential for new residential development there.
- LS has changed the Plan as advised to bring it all together, reflecting the policies and including actions in the Design Codes and concept Masterplan.
- LS to organize the Community chapter and Design chapter to send back to the Working Group to view and then hopefully guide the other sections that need changing and can tailor the approach accordingly.
- LS has moved mention of the swimming pool into community aspirations.
- Regarding green infrastructure: more text needed, using some of the concept Masterplan information.
- Regarding green spaces: need to ensure that landowners have been contacted. SW noted that will need to contact Land Registry to determine who owns buildings etc.; agreed to recommend this to Full Council.
- Regarding Milner Fields and heritage assets: need reasoning here why the assets are special, to be in the document not the appendices, therefore need to draw out criteria and put in policy – LS to do this.
- Views: need to check that not duplicating here – LS to verify this.
- Main thrust of comments: BMDC want integrated policies, and more explanation.
- Agreed to recommend the following to Full Council:
  - To agree to engage with Aecom (and Locality as necessary) to progress the update of the Masterplan and Design Codes, and to delegate this to the Town Clerk to progress.
  - To agree to engage with Aldred Design to commence work on conversion to a web based version of the NDP and production of a Policies Map, and to delegate this to the Town Clerk to progress.
  - To agree to identify the owners of the Green Spaces and Heritage Buildings and Structures, incurring the cost of the Land Register search as appropriate, and to delegate this to the Town Clerk to progress.
  - To explore solutions to assist in the running of the consultation itself, and to delegate this to the Town Clerk.

#### **2223/16      Schedule 14 Consultation**

Agreed that Councillor Gibbons to liaise with Councillor Dawson, Chair of the Events, Marketing and Communications Committee, regarding the publicizing of the Schedule 14 Consultation.

#### **2223/17      Project Plan**

No update on the Project Plan.

#### **2223/18      Next Meeting of the Neighbourhood Plan Working Group**

The next meeting of the Neighbourhood Plan Working Group will be held on Tuesday 23<sup>rd</sup> August 2022 at 6.30pm at the Hub, Myrtle Place, Bingley, with the consultant attending via Teams.

#### **Actions:**

- **Agenda item 2223/15: LS to do the following work on the draft Plan:**

- Links/references to strategic policy within the Plan.
- To look at actions set out by village.
- To remove the water works area/gateway to Gilstead part from the Plan.
- to change the reference to Sty Lane in the Plan due to the potential for new residential development there.
- To organize the Community chapter and Design chapter to send back to the Working Group to view and then hopefully guide the other sections that need changing and can tailor the approach accordingly.
- Amend green infrastructure: more text needed, using some of the concept Masterplan information.
- Regarding Milner Fields and heritage assets: LS to amend to include need reasoning why the assets are special, to be in the document not the appendices, therefore need to draw out criteria and put in policy.
- Views: to verify that not duplicating here.
- Agenda item 2223/15: SW to contact AECOM and BMDC for further advice regarding the town centre boundary etc.
- Agenda item 2223/15: Town Clerk to add recommendations to the Full Council agenda as follows:
  - To agree to engage with Aecom (and Locality as necessary) to progress the update of the Masterplan and Design Codes, and to delegate this to the Town Clerk to progress.
  - To agree to engage with Aldred Design to commence work on conversion to a web based version of the NDP and production of a Policies Map, and to delegate this to the Town Clerk to progress.
  - To agree to identify the owners of the Green Spaces and Heritage Buildings and Structures, incurring the cost of the Land Register search as appropriate, and to delegate this to the Town Clerk to progress.
  - To explore solutions to assist in the running of the consultation itself, and to delegate this to the Town Clerk.